

FCE PTO Meeting Minutes
August 10, 2021
Fountain City Elementary School
2910 Montbelle Drive, Knoxville, TN 37918

- 1) Officers Amber Edrington - President, Jessica Gambino - Secretary, Lori Hensley - Vice President, and Allison Neal - Treasure introduced themselves.
- 2) Trinity Jones presented the Bobcat-Pepcat Walking School Bus. This information can be accessed at: <http://walkingschoolbus.org>
Her contact info is: 865-660-4099
- 3) Allison Neal presented the treasurer's report.
- 4) Old Business:
 - a) The PTO was able to give FCE \$5K in funds so each teacher received \$200 each to help prepare their classroom's. The PTO was able to give the FCE library \$2K to replenish books. This is something PTO proudly does each and they were so happy to get to do it again.
 - b) New staff this year. We've given shirts and stickers.
** There were cards tonight for PTO members to write a little something on tonight and PTO was going to leave in their mailboxes. **
 - c) The Budget was approved in June.
- 5) New Business:
 - a) Treasure, Allison Neal set up a Credit Card Square so we can now receive payments through a credit card. The Square will take 2.6% of our proceeds of each sale.
 - b) Allison also created a website for PTO to advertise merchandise and memberships to buy. There will be a QR code inside the PTO packet that will go home with each child this Friday. Through the website parents and staff can purchase merchandise and memberships.
 - c) There will also be a QR code at Open House for purchase of merchandise and memberships on our new website.
 - d) The new website is: <https://fountain-city-elementary-ptο.square.site>
 - e) Review of Procedures for officers.

- i) After each monthly PTO meeting this school year we will have feedback cards available for parents to give their input on how our meetings are conducted and possible improvements.
 - ii) We will have committees this year and not committee chairs as we have in years past. All the different events we host and sponsor is a lot for a few people to take on. Having more committees we can have more volunteer involvement. For example, Grounds Day. It will be a committee of 3-4 people. You will be put in a text group with other people in that committee. You can invite your friends to join you. PTO wanted to see how this works this year since we don't have enough volunteers to help commit to a chair position. The committees can get reimbursed for any monies spent on their particular project
- f) Upcoming projects:
- i) Boo Hoo Breakfast is August 23rd. There was a sign up sheet for that. This will be a committee and will be part of a group text.
 - ii) Open House is August 30th. There will be shifts to sign up for this if interested in volunteering this evening.
 - iii) Ice Cream Party for Membership Drive. There was a sign up sheet for this.
 - iv) Dine Out for Dollars is when local restaurants partner with us and agree to letting us keep a percentage of the proceeds money earned. There was a sign up sheet for that. Amber said, "We don't have a committee chair for contacting the local restaurants so let us know if you are interested and we will send you a script and what to say".
 - v) Adopt a Staff is replacing our Monthly Motivator that Zerita Brockman oversaw the last few years. She isn't going to be able to help with this this year. We will do this as an individual person this year. Each month someone new can sign up to Adopt a Staff! The person volunteering can get reimbursed for food, supplies, etc. up to \$100.
We will need to do this seven times this school year because the other three months PTO will be providing food for our staff and teachers. "You could be responsible for one month", Amber said, "This would be good for someone that is creative".
 - vi) Grandfriends Day is September 9th and 10th. We will have a sign up sheet for volunteers for that. The PTO will take pictures of the

grandfriends that day and the student/grandfriend can purchase a picture. This is a fundraiser for the PTO.

- vii) Fall Carnival will be September 24th. It will be right before the Central HS football game and will still be daylight outside as opposed to a few years past.. We need a Carnival Committee of about six people. Someone had a question about Bounce Houses. We have paid \$250 for a bounce house at past carnivals. We will sell wristbands and earn money from that. We will have a food truck at the carnival. If anyone has someone they can recommend we will check it out. We have some teachers at school that will be part of this committee.
- viii) Pepcat Prowl will be held in the spring. Will be its own entity this year and not correspond with Fall Carnival as in year's past.
- ix) Ham N Goodys Cookie sale will start in November and run for 2 weeks.

6) Ending remarks:

- a) "Our goal this year is to keep the teacher's needs sustainable. We would also like to get a new playground if the funds are there this year", Amber said.
- b) Amber told attendees that in their child's PTO Packet coming home on Friday there will be paper to purchase a fence sign for our playground. They are \$250 for a new sign and \$150 for yearly renewal.

7) Principal's report:

- a) Mrs. Langston said, "It was good to see people back in the building this school year". She apologized about the current traffic situation right now.